

## Bank reconciliation – pro forma

Name of smaller authority: Sinnington Parish Council

County area (local councils and parish meetings only): North Yorkshire

**Financial year ending 31 March 2023**

Prepared by (Name and Role): Alison Mitchell - Parish Clerk/RFO

Date: 19/04/2023

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
Nat West Current Account	<u>15717.22</u>	15717.22
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 <b>(enter these as negative numbers)</b>		
Cheque number 721	(75.00)	
	<u>                    </u>	(75.00)
Add: any un-banked cash as at 31/3/23	-	
	<u>                    </u>	-
<b>Net balances as at 31/3/23 (Box 8)</b>		<u><u>15642.22</u></u>

# Explanation of variances – pro forma

Name of smaller authority:

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2);

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	6,553	11,865				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	4,000	4,400	400	10.00%	NO		
3 Total Other Receipts	5,248	3,570	-1,679	31.99%	YES		£2000 legacy was left to Parish Council in 2021 in the will of a former resident of village
4 Staff Costs	1,400	1,321	-79	5.64%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	4,537	2,872	-1,665	36.70%	YES		Council spent £2399 on new mower for grass cutting on village green in summer 2021
7 Balances Carried Forward	11,865	15,642				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	11,865	15,717			YES	EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	£10,000 earmarked for new parking area on Village Green. Quotes received of £18,000 + VAT
9 Total Fixed Assets plus Other Long Term Investments and	13,038	12,699	-339	2.60%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

## Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:

		£	£	£
<b>Earmarked reserves:</b>				
Village Green carparking area	Reserve 1	10,000.00		
			<u>10000</u>	
<b>General reserve</b>		5642		
			<u>5642</u>	
<b>Total reserves (must agree to Box 7)</b>				<u><u>15642</u></u>