

Sinnington Parish Council

DRAFT Minutes of the Meeting 2nd May 2023

PRESENT: Cllr Swinnerton, Cllr Stephens, Cllr Asquith, Cllr Morse, Cllr Nightingale and Alison Mitchell Parish Clerk.

08. **Elect a Chair for ensuing year:** The council **resolved** to elect Councillor M. Swinnerton as Chair for year 2023-2024.
09. **Declaration of Acceptance of Office:** Councillor Swinnerton signed the Declaration of Office in the presence of the council and clerk.
10. **To elect a Vice Chair for the ensuing year:** The council **resolved** to elect Councillor Helen Morse as Vice Chair for the year 2023-2024.
11. **Apologies for absence:** No apologies for absence were received.
12. **Declaration of Interest and dispensations:** There were no applications for dispensations or any declarations of interest.
13. **Approval of Minutes:** The council **resolved** to approve the minutes from the meeting held on the 6th April 2023.
14. **Public Participation:** Twelve members of the public were present. Six members of the public gave information and statements relating to Agenda item 8 and the historical grass cutting regime for the riverbank.
15. **Riverbank, marginal slope and verge:** After a lively public session regarding the Riverbank the council received further information relating to the ownership of the part of the green known locally as "the island". When the Village Green was registered in 1969 this part of land was omitted from the registration as it previously had been riverbed. The council therefore have no obligation to maintain this area of land. A land registration search has been undertaken but this was not available for the meeting. After considering all the information and residents comments the council **resolved** to keep the grass cutting regime on the riverbank as it is for this year (presently one cut per year late July) and on both sides of the river, however the grass would not be cut as short as it had been last year and preferably it would be cut with a strimmer rather than a large mechanical cutter.
16. **Planning Applications:** The council considered two planning applications: 22/01355/HOUSE and 22/01356/LBC both relating to Church Lane Cottage and **resolved** that they had no objection in principle to the plans but have reservations that the materials proposed for the detached garage would not be in keeping with the street scene nor the heritage aspect of the existing buildings.
17. **Financial matters:** The council noted the income and expenditure report for March/April 2023 and **resolved** to approve the March/April accounts paid and due for payment. A detailed listing being shown at the end of these minutes.

18. **To appoint members to a Staffing Committee:** The council **resolved** to appoint Councillor Swinnerton, Councillor Asquith and Councillor Nightingale to the Staffing Committee for the year 2023-2024. The Staffing committee will meet as and when required. The council noted that the terms of reference for the committee had been reviewed on the 6th April 2023.
19. **To note Standing Orders and Financial Regulations had been reviewed:** The council noted that Standing Orders and Financial Regulations were both reviewed on the 6th April 2023.
20. **Standing Order and direct debit payments and bank signatories:** The council **resolved** to approve the direct debit payment to the ICO for the coming year and that all Bank signatories would remain the same for the year. Signatories are; Councillor Swinnerton, Councillor Morse and Councillor Nightingale.
21. **Maypole:** The council noted that Councillor Nightingale had cleaned the Village Maypole with assistance of Ernest Leng and Sons in the village. Councillor Nightingale suggested a small token of the council's appreciation be sent to them and she would organise this. She advised the council that the fox at the top is not in the best of shape and would need some work doing to it in the future, but for present it is safe. There are also a few hooks missing from where the ribbons attach. The council will make any decisions on work required at a future meeting.

The meeting closed at 7.16pm.

Payments March/April 2023

<u>Date</u>	<u>Beneficiary</u>	<u>Merchant Category</u>	<u>Summary of the purpose of the expenditure</u>	<u>Net</u>	<u>Vat to be</u>	<u>Gross</u>
<u>incurred</u>				<u>amount</u>	<u>reclaimed</u>	<u>amount</u>
22.03.23	Clerk/HMRC	Staff	Q4 salary/HMRC PAYE & NI	£85.50	£0.00	£85.50
22.03.23	Autela	Staff	Q4 payroll submission	£38.01	£7.60	£45.61
28.03.23	YLCA	Administration	Training course for clerk	£75.00	£0.00	£75.00
07.04.23	YLCA	Administration	Annual membership fee	£135.00	£0.00	£135.00
10.04.23	Village Hall	Administration	Room hire for meetings	£16.50	£0.00	£16.50
10.04.23	HPE	Village Green maintenance	New map for Village Hall outside wall	£18.00	£0.00	£18.00
28.04.23	Clerk/HMRC	Staff	Q4 & M1 salary	£839.17	£0.00	£839.17
28.04.23	BHIB	Insurance	Annual insurance policy	£348.97	£0.00	£348.97
TOTAL FOR MARCH/APRIL PAYMENTS				£1,556.15	£7.60	£1,563.75
Parish Clerk	<i>B. Bennett</i>					
Chair			Councillor			


