1. The Chairman and Vice Chairman were unanimously voted in.

Chairman Roger Hudson, Vice Chairman Bill Baldwin.

1. The Chairman and Councillors each signed a declaration of Acceptance of Office.
2. Apologies for absence: HB
3. Minutes of the last meeting held on the 12 March 2018 (previously circulated) were approved.
4. Minutes of the last Annual Meeting held on the 9 May 2017 were approved.
5. Annual Return for approval and signature and public notice.

The accounts and internal audit are complete. The annual gross income for the PC 2017/18 is £3473.64 and the annual gross expenditure for the authority 2017/18 is £3045.20. The PC wished to thank Rana Sharrock for completing the internal audit.

**Action:** The Clerk to submit the certificate of exemption to the external auditor and publish the annual accounting documents on the PC website. Publish the public notice for the exercise of public rights in the notice board. The Chairman to thank Rana.

1. Matters arising:
	1. Honesty box. MS to continue collecting and make enquires as to how best to pay in following the closure of the local branch.

**Action:** MS to make enquires with the bank.

* 1. Sand bag access gate codes: **Action** MS to recirculate once confirmed.
1. Flood Alleviation Working Group - The Derwent Partnership had been in contact with Alan Eves. Neither the report, nor the minutes, from the Slowing the Flow meeting had been received. The groups next meeting would be early June, an update will be given after the next meeting.
2. DC Election Recharge Consultation - Councillors agreed a response to the RDC consultation.

**Action:** The Clerk to complete the consultation on behalf of the PC.

1. GDPR – The PC formally adopted the Data Protection Policy, Public Privacy Notice, Privacy Email Footer Statement (with amendments), Document Retention Policy and Data Audit previously prepared by the Clerk. All subject to future updates.

**Action:** The Clerk to add page numbers and todays date to the document and publish to the website.

1. Finance - The following payments were authorised:
	1. Autela Group Q4 payroll £28.79 Chq 586
	2. Village Hall use 2017/18 £48.00 Chq 587
	3. ICO £35.00 Chq 588

**Action:** The Clerk to register the PC with ICO.

* 1. Precept Received £1500
	2. Parking Donations Received £110.15
	3. Insurance BHIB renewal £274.46 Chq 589 – It was noted that the insurance renewal was a 3 year deal.
	4. Jewson gravel £44.30 Chq 590
1. Planning Applications:

18/00295/HOUSE - Application of self-colour render to all external walls at Holme Lea, Friars Hill Road, Sinnington – No objection.

18/00361/HOUSE - Installation of 2no. Dormer windows to the rear elevation roofslope, 1 no roof light to front elevation roofslope and replacement of 1no. Ground floor window to rear elevation at Runswick Main Street, Sinnington – No objection.

Planning Decisions:

18/00295/HOUSE - Application of self-colour render to all external walls at Holme Lea, Friars Hill Road, Sinnington – Approved.

18/00094/MFUL – Application for erection of an agricultural building to house a milking parlour at The Grange Marton Road Sinnington. – Approved.

1. Review of the Open meeting – Actions from the open meeting were discussed. All present felt that while attendance was not as high as in previous years, the meeting went well with general positive comments from residents.
2. Lady Lumleys Almshouses and Lady Lumleys Educational Trust – past representation on the two Trusts were discussed.

**Action:** MS to make enquires with the previous Clerk regarding representation from the PC at Trust meetings.

1. AOB – The Chairman to attend the Highways Workshop on Wednesday the 30th May, if limited numbers allowed permitted.

The PC had received concerns from Residents regarding a change in the public footpath across the field to the rear of Friars Hill Farm.

**Action:** The Clerk to contact the Public Rights of Way Officer at NYCC.

The Clerk notified the PC that she would be on annual leave from May 25th to June 5th. All correspondence would be dealt with on her return.

The meeting closed at 8:55pm

**Date of the next meeting:**

**The next meeting will to be held on Monday 9 July 2018 at 6:30pm in the meeting room.**