1. The Chairman welcomed all to the meeting.
2. Apologies for absence: MB
3. Minutes of the last meeting held on the 8 January 2018 (previously circulated) were approved.

No further complaints had been received regarding horse riders using the footpath.

The small conifer tree on the green is to be removed. **Action:** BB to action.

Cllrs to continue parking donation leaflet drops on vehicles parked on the green. **Action:** The Clerk to circulate the notice.

1. Matters arising:
   1. Honesty box. MS to continue collecting.
   2. Request from Ryedale Mountain Rescue. No objection.

**Action:** The Clerk to inform.

* 1. Request from the Police and Crime Commissioners Office.

**Action:** The Clerk to thank Mr Hutchinson for his letter and that at present the PC is satisfied with the information feed to them from the regular police reports received.

* 1. Village Green brown bin. The VH have asked the PC to consider paying for the green bin. No objection.

**Action:** The Clerk to arrange payment. £38.00 Chq 585

1. Finance
2. Clerks Q4 Salary and expenses £280.94 chq no: 580
3. HMRC Clerks Tax Q4 £61.00 chq no: 581
4. YLCA Subscription £124.00 chq no: 582
5. Circular seat Grange Farm Timber £420.00 chq no: 583

**Action:** The Clerk to write to Mr David Brown to thank him for his hard work.

1. Parking Donation Paid in £39.62
2. Internal Audit. Cllrs agreed to the internal audit being carried out by Rana.

**Action:** The Clerk to arrange the internal audit once the annual return forms had been received from Littlejohn Auditors.

1. The current bank balance as of February 2018 = £3264.94. Outgoing total £2957.20 and incoming £3473.64

Cllrs present agreed to pay a donation of £50.00 to support the Village Newsletter.

**Action:** The Clerk to arrange donation, Chq no: 584.

1. Flood Alleviation Group (FAG).

The Chairman updated the PC on developments in MBs absence. The terms of reference had been updated.

**Action:** The Chairman to send an electronic copy of the document to the Clerk.

Several letters had been sent to no response. Cllrs agreed the need to write to the MP for assistance.

**Action:** FAG to draft a letter to the MP.

The Clerk had contacted RDC regarding the flood grant scheme and put the PC in contact with District Cllr Potter to seek assistance for the application and what to apply for.

Concern was shown to the possible future costs of maintaining the works previously done as part of the slowing the flow initiative. In particular the works carried out creating a bypass overflow channel that runs to the flood arch on the A170 which is now heavily silted and requires digging out.

**Action:** The Chairman and Clerk to write to the EA requesting assistance.

A joint EA and DEFRA forum will be held in London on 25th April where a group of experts will examine how best to coordinate a coherent multi-agency strategy to manage flooding and instances of extreme weather. The PC is not in a financial position to cover the cost of a representative attending the forum.

**Action:** The Clerk to ask the Forestry Commission and Jeremy Walker if they, or a colleague, plan to attend and if so could possibly feedback any conclusions to the PC.

1. HB updated the PC on the progress of the Resilience Plan. The plan is complete and was circulated for final comment. More copies will then be printed and made available.

**Action:** HB to send the Clerk an electronic copy.

The emergency kit has arrived, it was agreed this should be kept in the Village Hall in a clearly marked cupboard. The plan still needs a list of the useful skills and equipment around the village that could be used in an emergency situation. HB to update Parishioners and request this information at the Annual Meeting. The First Aid Training was arranged to take place this Saturday.

**Action:** MS to recirculate the sandbag gate codes to Cllrs

All present thanked HB for her hard work and dedication to this project.

1. General Date Protection Regulations (GDPR). The Clerk had previously circulated the ICO toolkit and informed Cllrs of the new responsibilities under the regulations commencing in April 2018. All agreed the Clerk could confidentially destroy planning application once the PC had submitted its view. An in depth discussion took place and it was decided to hold a separate meeting to discuss the requirements in more detail.

**Action:** The PC to meet and discuss GDPR.

**Action:** The Chairman to add to the agenda for the Annual Meeting.

1. Planning Applications -

NYM/2018/0050/LB – Application for Listed Building consent for installation of replacement front and rear doors at The Old Vicarage, Moor Lane Sinnington.- No objection.

18/00094/MFUL – Application for erection of an agricultural building to house a milking parlour at The Grange Marton Road Sinnington. – No objection.

Decisions:

17/01413/HOUSE – Erection of single storey rear and side extensions to include attached double garage to the side, dormer window to rear roofslope and raised decking to the rear covering garden storage areas. Holme Lea Friars Hill Road, Sinnington. – Approved.

17/01463/HOUSE – Erection of a detached double garage to replace existing garages and shed at 2 Station Cottages, Marton Road, Sinnington – Approved with conditions.

1. Clerk Appraisal and Contract. The Clerk had updated the contract to include the new pension requirements. The contract was signed by the Chairman and Clerk. The appraisal form had been previously circulated to cllrs for comment. Cllrs expressed their satisfaction with the Clerk and thanked her for her continued support.
2. AOB
   1. The Clerk had sought advice from the RDC Solicitor on the PCs approach to national issues. The advice given was that - a PC cannot adopt or express a blanket policy or view to either support or oppose such issues.
   2. A resident had asked if the parking facility could be used by guests attending a private function. Cllrs had no objection but wished to remind all using the parking that voluntary donations were well received to help towards maintenance costs for the greens upkeep.

The meeting closed at 8:40pm

**Date of the next meeting:**

**Annual Open Meeting to be held on Monday 9 April 2018 at 6:30pm in the main hall.**